

NOTICE INVITING TENDER

Sealed bids are invited under the two-bid system, viz. Part I Technical Bid and Part II Financial Bid from reputed furnishers/interior decorators for fixing Aluminium Partition Door, Sliding Door and Window Cover at the Institute of Development Studies Kolkata, Salt Lake Campus on the following terms and conditions:

The **Technical Bid** shall comprise of self attested photocopies of the following documents:

1. Valid copy of Trade License, 2017-18
2. GST Registration Certificate
3. List of offices where such work has been done by the firm
4. Valid PAN Card.

The **Financial Bid** must include the price per sq.ft. as well as the total amount (inclusive of GST), making and fixing charges, and the extent of discount, if any, as per Annexure A.

Bids must be submitted in two separate envelopes, mentioning 'Technical Bid' or 'Financial Bid', as the case may be, along with the Tender Number. The two sealed envelopes along with a forwarding letter must be put in a sealed cover mentioning the Tender No. on it and addressed to the Director, Institute of Development Studies Kolkata (IDSK), DD-27/D, Salt Lake, Sector I, Kolkata 700064.

The Financial Bids of only those firms will be opened that have been found to be technically qualified. The successful bidder is expected to complete the work within 15 days from the date of intimation. IDSK reserves the right to accept or reject any or all bids without giving any reason whatsoever.

Prospective bidders may visit the site of work at their own cost on any working day between 12 noon to 4 p.m. till 08.03.2018 to obtain information that may be necessary for preparing the bid.

TENDER SCHEDULE:

- a. Date of Publication: 24.02.2018
- b. Specification of work in Annexure A may be downloaded from IDSK website: www.idsk.edu.in.
- c. Tender fee: Nil.
- d. Last Date and time of submission of sealed bids: 09.03.2018 up to 2pm
- e. Date and time of opening of technical bids: 09.03.2018 at 2.30 pm
- f. Date and time of opening of financial bids: 09.03.2018 at 3 pm

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SPECIFICATION OF WORK – Annexure A

1. Making and fixing aluminium partition at library, aluminium section colour anodized; lower portion laminated board, upper portion glass panel. Size: 10'-6"L x 9'-0"High and 4'-0" x 9'-0" High.
2. Making and fixing aluminium door with frame. Upper portion glass panel fixed; aluminium section colour anodized, size: 3'-9" x 9'-6" High with door closer.
3. Making and fixing aluminium sliding door with frame for window cover at library as per existing design. Aluminium section colour anodized. Size: 11'-6"L x 5'-9" High.
4. Making and fixing aluminium frame with glass panel fixed window cover at library. Aluminium section colour anodized as per existing design. Size: 3'-3"L x 2'-3"High – 3 nos.

DIRECTOR