

Minutes of the Computer Committee meeting held on January 4,2019

A meeting of the IDSK Computer Committee was held on January 4, 2019 (Friday, at 3.30 PM, venue: Seminar Room on 5th Floor) and the following members were present in the meeting: Prof Achin Chakraborty (Chair), Mr Ashok Kumar Ghosh, Mrs Soumendra Kanta Lahiri Choudhuri, Ms Sanchari Guha Samanta, Mr Sanoy Kar, Mr Kaustav Tarafdar, Mr Sanjit Bandopadhyay, Mr Biswanath Saha (student representative), Mr Gopal Biswas (student representative) and Dr Subrata Mukherjee (Convenor of the Computer Committee). The following issues were discussed and decisions taken.

Issue 1: Current state of Internet Service: Though Vodafone agreed to lower the yearly tariff to Rs. 2,40,000 with 10 MBPS band speed, they have not generated the new bills based on the new rate in spite of the fact that documents were submitted to them on two occasions.

Decision: It was decided to write a strong mail to them detailing chain of communications and events with a copy to their higher authorities. If the problem still persists, the issues has to be directly taken up with the VODAFONE's higher authority at the country level. Use of social media such as Twitter and Facebook may also be explored to express our concern and dissatisfaction.

CC convenor's suggestion: Mr Kaustav may draft the initial letter in consultation with Mr Sanjit and then can be despatched in consultation with Director and CC Convenor.

Issue 2: Procurement of a new laptop for an ongoing project: Dr Bidhan Kanti Das and Dr Soutrik have placed a written request for procuring a laptop for their project using the project budget. Considering their specific need, they have identified the Model which is HP – Pavilion – 14-bf175tx.

Decision: The decision to procure the laptop (with the given model specifications) was approved and the computer lab assistant Mr Sanjit was requested take up the matter following appropriate purchase procedure set by IDSK.

Issue 3: Purchase of UTM Box

Decision: Since our expert Mr Gorai agreed with the suggestion to use UTM box instead of expensive Firewall in one of the past CC meetings, the committee has asked Computer Lab Assistant to go ahead with installing UTM Box.

Issue 4: Examining the health of the UPSs (Racks and Server Room) by an expert

Decision: The committee agreed with the suggestion of the Computer Lab Assistant to examine all big UPS by an expert to see their present conditions.

Issue 5: Renovation work of the Computer Lab

Decision: The members expressed their concern on the delay in resuming the work of the Lab. The members asked for taking all measures to finish the work by the first week of February 2019.

Convenor's suggestion: Mr Avirup may be asked to follow up the matter with the vendor to finish the work on time.

Issue 6: Printer-cum-photocopy for the 1st Floor: Representatives from Office expressed the need for a new printer with double-page printing facility.

Decision: A decision was taken to procure a new printer-cum-copier for the first floor and Computer Lab Assistant was asked to start the process.

Issue 7: Buying new keyboard, mouse and UPS

Decision: A decision was taken to do a quick survey to know the current need of new keyboard, mouse and UPS and place order for purchase. It was advised not to purchase these items excess of current need.

Issue 8: Availability of PCs for the students on 2nd Floor

Decision: It was decided to keep two PCs earmarked for two ICSSR senior fellows and make the remaining 4 PCs available for the students.

Issue 9: The library Representative also expressed the need for a Printer-cum-Copier for the Library.

Decision: It was suggested to manage the current need with the existing facility and it will be considered in future.



Subrata Mukherjee
Convenor, IDSK Computer Committee