



INSTITUTE OF DEVELOPMENT STUDIES KOLKATA

(A Centre of Excellence in Social Sciences funded by the Government of West Bengal)

SALT LAKE CAMPUS • DD 27/D, SECTOR 1, SALT LAKE, KOLKATA 700 064

NOTICE INVITING TENDERS

T. No. IDSK/NIT/COMPUTER/25/06

Date 16th June 2025

Sealed bids are invited under two bid systems, viz. Part I. Technical Bid and Part II Financial Bid from reputed suppliers of computer (Desktop) at Institute of Development Studies Kolkata. Details of specifications are given below.

Tender Details: -

1.	Date of Publication	16 th June 2025
2.	Availability of Tender Document	Annexure A, B, C & D may be downloaded from the IDSK website- www.idsk.edu.in
3.	Tender Fees	Nil
4.	Last date and time of Submission of Technical Bid	25 th June 2025 till 5:00 PM
5.	Date and time of Opening of Technical Bid	26 th June 2025 at 2:00 PM
6.	Date and time of Opening of Financial Bid	26 th June 2025 after 3:00 PM

Terms and conditions:

1. Bids are to be submitted with a forwarding letter as in **Annexure A**
2. Only hard copies of Bids are to be submitted to the office of the IDSK between 12 noon to 4 PM on working days (Monday to Friday).
3. The Technical Bid shall comprise of self-attested photocopies of the following documents: -
 - a) Valid copy of Trade License (2023-24),
 - b) PAN Card,
 - c) Registration Certificate of GST,
 - d) Income Tax Return for last 2 years,
 - e) Year wise gross turn over for last 2 years,
 - f) Credential Certificate,
4. The specifications of Computers are in **Annexure B**.
5. The financial Bid shall comprise of price including GST, total price, extent of discount, if any and to be submitted in **Annexure C (Separate Envelope)**
6. Checklist in **Annexure D**
7. The technical Bid and the financial bid shall be submitted in two separate sealed envelopes with broad heading mentioning the name of the item (Technical Bid or Financial Bid) and Tender No. on the envelope containing documents. The sealed envelopes of Technical Bid and Financial Bid should be submitted in a large sealed cover mentioning the Tender No. and be addressed to the **Director, Institute of Development Studies Kolkata, DD -27/D, Sector 1 Salt Lake C, Kolkata – 700 064.**
8. The Financial Bids of only those who have been found to be technically qualified will be opened
9. The IDSK reserves the right to accept or reject any or all tenders without giving any reason whatsoever.

Director
Institute of Development Studies Kolkata
DD-27/D, Sector-1, Salt Lake, Kol-700 064

ANNEXURE - A

To
The Director,
Institute of Development Studies Kolkata,
Salt Lake Campus, Kolkata –700064.

T. No. IDSK/NIT/COMPUTER/25/06

Date: 16th June 2025

I/We have read various conditions to tender and hereby agree to the said conditions. I/We also agree to keep this tender open for acceptance for a period of 15 days from the date fixed for opening the same.

Sl. No.	Description of work
1	Purchase of 04 new Desktop PCs (Intel Chipset) at Institute of Development Studies Kolkata

1. I/We hereby bind myself/ourselves to complete the work within the time limits to be specified in the conditions of agreement. I/We also hereby agree to abide by the General conditions of contract and to carry out the work according to the standard specification.
2. In case there is difference between figures and word in the quoted cost, the cost indicated in word will be taken as correct for consideration.



Director
Institute of Development Studies Kolkata
DD-27/D, Sector-1, Salt Lake, Kol-700 064

ANNEXURE --- B

Processor Type :-- Intel® Core™ i7 (Minimum processor speed 4.9GHz with Intel Turbo Boost Technology, 18 MB L3 cache, 6 cores, 12 threads).

Processor Family :-- Minimum 12th Generation Intel® Core i7 processor

Graphics Coprocessor :-- Intel UHD Graphics 770

RAM :-- 8 GB DDR4-3200 MHz RAM (1 x 8 GB)
Expansion Slots: 2 M.2; 1 PCIe x16; 1 PCIe x1.

Computer Memory Type :-- DDR4 SDRAM

Internal Storage :-- Minimum 256 GB SSD.

Hard drive (2nd) :-- 1 TB 7200 rpm SATA HDD.

Graphics Card :-- Inbuilt Graphics.

Ports :-- Minimum 4 SuperSpeed USB Type-A 5Gbps signalling rate; with headphone; 1VGA and RJ 45

Expansion Slots :-- Minimum 2 M.2; 1 PCIe x16; 1 PCIe x1.

Network :-- Integrated 10/100/1000 GbE LAN,

Wireless :-- Realtek RTL8821CE-M 802.11a/b/g/n/ac (1x1) Wi-Fi and Bluetooth 4.2 combo.

Monitor :-- 25" HD LED Monitor.

Keyboard & Mouse :-- USB Black Wired Keyboard & Mouse.

Operating System :-- Minimum Windows 11 Home.

Microsoft Office :-- Microsoft Office Home & Student 2021

Warranty :-- 3 Years.



Director

Institute of Development Studies Kolkata
DD-27/D, Sector-1, Salt Lake, Kol-700 064

ANNEXURE - C


To
The Director,
Institute of Development Studies Kolkata,
Salt Lake Campus, Kolkata –700064.

Ref: T. No. IDSK/NIT/COMPUTER/25/06

Date: 16th June 2025

FINANCIAL BID:-

	Intel Processor Desktop (4 Nos)
Price (A)	
GST (B)	
Discount, if Any (C)	
Net Price (A+B-C)	



Director
Institute of Development Studies Kolkata
DD-27/D, Sector-1, Salt Lake, Kol-700 064

Annexure-D

To
The Director
Institute of Development Studies Kolkata
Salt Lake Campus, Kolkata-700064

Ref: T. No. IDSK/NIT/COMPUTER/25/06

Date: 16.06.2025

Check List	Submitted - Yes/No
1. Valid Copy of Trade License	
2. PAN Card	
3. Registration Certificate of GST	
4. Income Tax Return (2 Years)	
5. Year wise gross turn over (2 Years)	
6. Credential Certificate	



Director
Institute of Development Studies Kolkata
DD-27/D, Sector-1, Salt Lake, Kol-700 064